

CONTACT

bib.hs-duesseldorf.de

facebook.com/hsdbib

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Address

Muensterstrasse 156
Building 1
40476 Duesseldorf

Phone, e-mail

T +49 211 4351-9200
bibliothek@hs-duesseldorf.de

Opening hours

Opening hours and our staffed service hours will be announced via notice and on our website.

Bank account

Account holder: Hochschule Duesseldorf

IBAN: DE21 3005 0000 0004 0150 12

BIC: WELADEDDXXX

Bank: Helaba Landesbank Hessen-Thueringen

Reason for payment:

Bibliothek/surname, first name/LIB account no.

(e. g. Bibliothek/Mustermann, Klaus/9999999)

Photo: Elliot Buro

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HSD **BIB**
Hochschule Duesseldorf
University of Applied Sciences
Hochschulbibliothek
University Library



LIBRARY
GUIDE

Lending

- regular loan period: 28 days
- loan period exceptions: reference collection, course-specific books, and journals: 1 day
- due date: on your receipt via e-mail or in your library account

bib.hs-duesseldorf.de > Borrowing > Loan periods

Return

- at the book return station
- at the service point
- pre-notice via e-mail: 3 days before loan period expires

bib.hs-duesseldorf.de > Borrowing > Return

Renewal

- up to a maximum loan period of 112 days total, as long as the item is not reserved
- online via your library account, via e-mail, mail, or personally, not by phone
- due date: on your receipt via e-mail or in your library account

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bib.hs-duesseldorf.de > Borrowing > Renewal

Overdue fines

- incur from the first day exceeding the loan period
- increased fines on ten-day-intervals for items with regular loan periods

days	up to 10	up to 20	up to 30	more than 30
per item	2 €	5 €	10 €	20 €

- for reference collection, course-specific books, and journals: interval of 2 € per day per item
- no more loans or renewals if charges exceed 30 € total

bib.hs-duesseldorf.de > Borrowing > Charges

Reserving books

- only for items that are currently on loan
- free of charge via the library catalogue
- notification via e-mail as soon as the item is available

bib.hs-duesseldorf.de > Borrowing > Reservations

Interlibrary loan

- available: books or journal articles
- only for items not available in any library collection in Duesseldorf
- service charge: 1,50 € per book or journal article

bib.hs-duesseldorf.de > Borrowing > Interlibrary loan

Book suggestions

- for items that are not in the collection yet (print, e-books)
- free of charge
- notification via e-mail as soon as the item is available

erwerbung.bibliothek@hs-duesseldorf.de

bib.hs-duesseldorf.de > Borrowing > Acquisition proposal

Library catalogue (Katalog Plus)

- accessible via internet
- indexes all items bought by the library (books, journals, e-books, e-journals, DVDs etc.)
- provides access to your library account

bib.hs-duesseldorf.de > Resources > Library catalogue

Information, helpdesk, training

- assistance and instruction in finding information
- support in accessing library resources and services
- one-on-one consultation (also in English)
- broad range of trainings (online and in person)

information.bibliothek@hs-duesseldorf.de

bib.hs-duesseldorf.de > Resources > Information

bib.hs-duesseldorf.de > Training > Course Offer